

## Any Tower Risk Assessment Form

*NB In this assessment "All" means ringers, members of the public and rescue services*

| <b>Tower Risk Assessment</b>                    |  |                         |   |                                  |
|---|--|-------------------------|---|----------------------------------|
| <b>What are the Hazards to H and S?</b>         | <b>What Risks do they pose, and to whom?</b> | <b>Risk Level H/M/L</b> | <b>What precautions need to be taken?</b>   | <b>Risk Level Achieved H/M/L</b> |
| Trips on Stairs                                 | All users                                    | Low                     | Install Guide Rope  | Low                              |
| Ladders   | All users                                    | Low                     |   |                                  |
| Power Failure                                   | All users                                    | Low                     | Install Emergency Lighting  | Low                              |
| Leaving /working on bells whilst up             | All users                                    | High                    | Never Leave or work on bells left up. If essential leave up at back, leave notices, restrict key access and do not work alone.  | Medium                           |
| Teaching  | Mishandling of Rope when teaching            | Low                     | Explain risks as part of tuition process  |                                  |
| Work in Belfry                                  | Anyone in Belfry                             | Medium                  | Never work alone or with bells Up. Become familiar with frame layout. Leave indicator in Ringing Chamber that work is going on above. Specified trained individuals only to work on bells particularly when up. | Low                              |
| Rope Spider                                     | All users                                    | Medium                  | Tie rope to prevent lowering below 6'6"   | Low                              |
| Children's behaviour when not under instruction | Children                                     | Low                     | Ensure 2 adults always present  | Low                              |
| Trapdoor – objects/                             | All users                                    | Medium                  | Install Counterweight and guard rail  | Low                              |

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|   |                 |        |   |     |
|---|-----------------|--------|---|-----|
| people falling through or trapping hand |                 |        |   |     |
| Breaking a Stay                         | User            | Medium | Train Ringers and check stays quarterly for damage and whenever one has receive a hard blow.  |     |
| Rope catching on Objects                | Ringer          | Low    | All objects nearby (including clothing etc) to be a safe distance away. Fixed objects to have no edges that can be caught up in a rope. | Low |
|   |                 |        |   |     |
| Prepared by:                            | Review date:    |        |   |     |
| Date:                                   | Agreed PCC Rep. |        |   |     |

### About filling in this Form

|                          |   |
|--------------------------|---|
| 1. What are the hazards? | Hazards are anything that can cause harm. Thus <b>road conditions, weather conditions, terrorism</b> are all hazards. In filling in this column try to think of the obvious hazards that relate to your activity, but don't look for absurdities. |
|--------------------------|---|

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|  |  |
|--|--|
| 2. What risks do they pose, and to whom? | Quite often what appears to be a risk to the users might well become a risk to public including rescue services.   |
| 3. Risk Level (H/M/L)                    | Risk = likelihood x consequence.<br>This is always going to be a bit subjective. An air crash is very unlikely, and although the consequence is probably death, the risk will be <b>L</b> . However if it is an internal eastern European airline that is not internationally inspected, the risk might be <b>M or H</b> . So in the next section a precaution would be to travel by a recognised international airline. |
| 4. What precautions need to be taken?    | This will include any precautions that are in place, plus any needed to lower the risk factor to <b>M or L</b> .   |
| 5. Risk Level Achieved (H/M/L)           | This should be <b>L</b> ideally, but might be <b>M</b> under certain circumstances, but the EVC should be consulted. If you can't get the risk factor below <b>M/L</b> then there must be a full review of proecures.  |
| 6. What further action is needed?        | Actions that may control and/or reduce the risk.   |