



FORM TO BE SUBMITTED AS PART OF AN APPLICATION FOR A GRANT FROM  
“THE COVENTRY DIOCESAN GUILD BELL REPAIR FUND” TOWARDS THE COST  
OF BELL MAINTENANCE, REPAIR AND/OR THE AUGMENTATION OF  
BELLS THAT ARE/ARE TO BE HUNG FOR “FULL CIRCLE” RINGING.

We welcome applications to our BRF and wish to work with churches in order to help them financially with their bell project. Completing this form will enable the Guild to make a prompt decision about the level of any grant that we may decide to offer towards the costs that are involved.

We are more than happy to help applicants to fill out this form and any queries should be directed in the first instance to the Guild General Secretary.

Our Towers and Belfries Committee is also more than happy to offer their advice to churches within the Diocese of Coventry that are contemplating carrying out work on their bell installation. Contact details are available from the Guild website or via the Guild General Secretary

Unless this form can be completed in full and supplied with the necessary supporting documents prior to a Quarterly Meeting it should be preceded by a “Notice of intended application” giving an outline of the work and sent to the General Secretary as soon as possible. This can simply be a short written document that gives the name of the church, a few details of the work that is to be undertaken and a rough estimate of the likely cost involved. It will allow the Guild Secretary to notify the members at that meeting that an application is to be expected; this being a requirement that is contained within the BRF Rules. Meeting dates are available from the Guild website and from the Guild General Secretary.

The form should be complete when submitted and any subsequent changes to the information supplied must be advised as soon as possible.

Guidance notes can be downloaded from the Guild Website. Please read these notes before completing the form.

Once completed, this form should be forwarded to the Guild General Secretary, contact details are as shown on the Guild website.

NAME OF CHURCH		
NAME OF APPLICANT		
POSITION HELD		
CONTACT DETAILS (inc. Tel No.)		
ARE COPIES OF QUOTES ATTACHED	YES / NO	
HAS A FACULTY BEEN APPLIED FOR?	YES / NO	
WHO IS THE PROPOSED CONTRACTOR?		
WHEN IS THE WORK EXPECTED TO BE CARRIED OUT?		
OTHER COMMENTS		

Description of Work	Cost
a) Work to be carried out directly on the bell installation itself	
TOTAL COST	

b) Related Work – work that is required, but is NOT directly related to the bell installation itself, e.g. on the tower, floors, etc.	
<b>TOTAL COST</b>	

<b>DETAILS OF GRANTS THAT HAVE BEEN APPLIED FOR/GRANTED BY OUTSIDE BODIES (please provide details)</b>  OFFERED/APPROVED    ANTICIPATED	
<b>FUND RAISING/APPEALS/DONATIONS TO BE USED FOR THE WORK</b>	
<b>MONEY ALLOCATED TO THE PROJECT FROM PCC GENERAL FUNDS</b>	
<b>TOTAL INCOME</b>	
<b>NET AMOUNT REQUIRED</b>	

Signed.....

Date.....